

CONFIRMATION OF ARRIVAL / DEPARTURE

Upon arrival at your host institution, have **Section 1** of this form signed and stamped by your host institution, and send scanned copy to toncrova@utb.cz.

At the end of your study/work placement, have **Section 2** signed and stamped by your host institution, and send scanned copy of this document to toncrova@utb.cz.

STUDENT (name, surname).....

from Tomas Bata University in Zlín, Faculty of.....

NAME OF HOST ORGANISATION.....

SECTION 1 – CONFIRMATION OF ARRIVAL

I hereby confirm that the above student has started his/her study/work placement at our institution on (DD/MM/YYYY):

Name of the responsible person

.....

Signature.....

Date.....

OFFICIAL STAMP OF HOST
INSTITUTION

Please send scanned copy of this document to: toncrova@utb.cz no later than 7 days after the beginning of the study/work placement at the receiving institution.

SECTION 2 – CONFIRMATION OF DEPARTURE

I hereby confirm that the above student has ended his/her study/work placement at our institution on (DD/MM/YYYY):

Name of the responsible person

.....

Signature.....

Date.....

OFFICIAL STAMP OF HOST
INSTITUTION

Please send scanned copy of this document to: toncrova@utb.cz no later than 7 days after the end of the study/work placement at the receiving institution.