

Code:	RR/22/2023	
Reference number:	UTB/23/024935	
Type of document:	INTERNAL	
Category:	RECTOR'S DECREE	
Title:	Internal Competition to Support International Cooperation for 2024	
Liability:	Tomas Bata University in Zlín	
Issue date:	9 November 2023	Version: 01
Effective from:	9 November 2023	
Issued by:	Rector	
Prepared by:	International Office	
In cooperation with:	Legal Services	
Pages:	6	
Appendices:	2	
Distribution list:	Vice-Deans of Faculties, International Office, employees, students, Deans, Director of the UNI	
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Article 1 **Introductory provisions**

- (1) In this Decree, the Rector of Tomas Bata University in Zlín (hereinafter referred to as “TBU”) has announced an internal competition – Support of International Cooperation with a focus on the mobility of doctoral students, academic staff and researchers who are employed at TBU, international academics, researchers and non-academic experts, and to support the establishment of joint degree programmes and summer schools at TBU (hereinafter referred to as the “competition”).
- (2) The competition is funded from the Programme Aimed to Support the Strategic Management of TBU (hereinafter referred to as the “TBU PASSM”) and is implemented at the institutional level.
- (3) The aim of the competition is to support international mobility of doctoral students and academic staff and researchers at TBU (hereinafter referred to as “mobility”), establishment of joint degree programmes and the organization of summer schools. The above objectives have been set in accordance with the TBU Strategic Plan for the period 21+, Pillar C: Internationalization, Strategic goal 3.2: Encourage international mobility of students as well as members of academic and non-academic staff of TBU in Zlín, and Strategic goal 3.3: Foster strategic collaboration, partnership and building of capacity for the purpose of internationalization.

Article 2 **Competition categories**

- (1) The Rector of TBU has announced the competition in the following categories:
 - a) Support of international mobility of doctoral students at TBU (hereinafter referred to as the “TBU doctoral students”).
 - b) Support of long-term international mobility of TBU academic staff and researchers (hereinafter referred to as “TBU employees”).
 - c) Support of incoming mobility of international academics, researchers and non-academic experts at TBU.
 - d) Support of establishment of joint degree programmes at TBU.
 - e) Support of organization of summer schools held at TBU.

Article 3

Competition deadlines

- (1) The deadline for the announcement of the competition is 9 November 2023.
- (2) The application submission deadline is 5 January 2024.
- (3) The deadline for a decision on the allocation of funding (hereinafter referred to as “funding”) is 31 January 2024.

Article 4

Description and terms and conditions of the competition

- (1) The TBU Rector has set the following terms and conditions for relevant categories:

a) Support of international mobility of doctoral students at TBU

- The term “mobility of TBU doctoral students” refers to a study period of 1 to 6 months taken by a TBU doctoral student at a foreign institution outside the Erasmus+ Programme Countries (specifically outside the following countries: Austria, Belgium, Bulgaria, Croatia, Cyprus, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Iceland, Liechtenstein, Norway, Turkey, North Macedonia and Serbia).
- The funding can be granted in the maximum amount of CZK 50,000 per 1 month of study period, but not more than CZK 300,000 for a six-month study period. The study period can be extended, but without additional financial support from the funds allocated to the TBU PASSM.
- The total amount of funding is set by the Rector in accordance with the proposal by the Committee established in compliance with Article 5.
- The mobility (including the return) must take place before 31 December 2024.
- The application form which forms Annex 1 to this Decree is available on the website www.utb.cz / University / International / Support of International Cooperation.
- Applications shall be delivered in writing to the TBU International Office. Applications for each component part shall be submitted collectively by the Vice-Dean in charge of internationalization, or by the Dean of the Faculty or the Director of the UNI.
- Unless in conflict with Article 6 of this Decree, optional co-funding by the relevant component parts using their sources of funding may be provided.
- It is necessary to prepare and submit a final report on the appropriate form within 15 days of completion of the mobility. The form, i.e. Annex 2 to this Decree, is available on the website www.utb.cz / University / International / Support of International Cooperation. The final report shall contain the results and fulfilment of the mobility goals. The defences of the final reports shall take place in front of a committee appointed by the TBU Rector. Final reports shall be submitted to the TBU International Office.
- A maximum of 5 applications can be submitted by a component part.

b) Support of long-term international mobility of TBU employees

- The term “mobility of TBU employees” refers to teaching and research mobility of TBU employees of 1 to 6 months at a foreign institution.

- The funding can be granted in the maximum amount of CZK 70,000 per 1 month of stay of a TBU employee, but not more than CZK 420,000 for a six-month stay of a TBU employee. A condition for granting funding from the PASSM is the financial participation by the relevant component part. The monthly financial support referred to in the previous sentence consists of CZK 60,000 paid from the PASSM and CZK 10,000 paid from the resources of the component part. The minimum financial support paid from the resources of the component part is CZK 10,000 for a one-month stay, the maximum support paid from the resources of the component part is then CZK 60,000 for a six-month stay. Travel costs must also be included in the amount of funding allocated to the stay. The stay can be extended, but without any further financial support from the PASSM funds.
- The total amount of funding is set by the Rector in accordance with the proposal by the Committee established in compliance with Article 5.
- The mobility (including the return) must take place between 1 February 2024 and 6 December 2024.
- The application form which forms Annex 1 to this Decree is available on the website www.utb.cz / University / International / Support of International Cooperation.
- Applications (completed on prescribed forms) shall be delivered in writing to the TBU International Office. Applications for each component part shall be submitted collectively by the Vice-Dean in charge of internationalization, or by the Dean of the Faculty or the Director of the UNI.
- Unless in conflict with Article 6 of this Decree, optional co-funding by the relevant component parts using their sources of funding may be provided.
- It is necessary to prepare and submit a final report on the appropriate form within 15 days of completion of the mobility. The form, i.e. Annex 2 to this Decree, is available on the website www.utb.cz / University / International / Support of International Cooperation. The final report shall contain the results and fulfilment of the mobility goals. The defences of the final reports shall take place in front of a committee appointed by the TBU Rector. Final reports shall be submitted to the TBU International Office.
- A maximum of 2 applications can be submitted by a component part.

c) Support of incoming mobility of international academics, researchers and non-academic experts at TBU

- The term “mobility of international academics, researchers and non-academic experts” refers to teaching and research mobility of a minimum of 5 days at TBU. The maximum duration is not limited.
- The funding can be granted in the maximum amount of CZK 100,000. A condition for granting funding from the PASSM is the financial participation by the relevant component part in a fixed amount of CZK 10,000 regardless of the duration of the mobility.
- The total amount of funding is set by the Rector in accordance with the proposal by the Committee established in compliance with Article 5.
- The mobility must take place between 1 February 2024 and 6 December 2024.
- The application form which forms Annex 1 to this Decree is available on the website www.utb.cz / University / International / Support of International Cooperation.
- Applications (completed on prescribed forms) shall be delivered in writing to the TBU International Office. Applications for each component part shall be submitted collectively by the Vice-Dean in charge of internationalization, or by the Dean of the Faculty or the Director of the UNI.

- Unless in conflict with Article 6 of this Decree, optional co-funding by the relevant component parts using their sources of funding may be provided.
- It is necessary to prepare and submit a final report on the appropriate form within 15 days of completion of the mobility. The form, i.e. Annex 2 to this Decree, is available on the website www.utb.cz / University / International / Support of International Cooperation. The final report shall contain the results and fulfilment of the mobility goals. The defences of the final reports shall take place in front of a committee appointed by the TBU Rector. Final reports shall be submitted to the TBU International Office.
- A maximum of 2 applications can be submitted by a component part.

d) Support of establishment of joint degree programmes at TBU

- The term “joint degree programme” refers to double, joint and multiple degree programmes carried out in cooperation with an international higher education institution.
- A request for internal accreditation of a joint degree programme shall be submitted by the applicant and the affiliated component part to the TBU Internal Evaluation Board (hereinafter referred to as the “IEB”). The plan must be discussed at a meeting of the Rector’s Advisory Council before 30 September 2024, and the supporting documents must be submitted for evaluation by the IEB before 31 October 2024.
- The applicant must be a TBU employee who has met the prerequisites for guaranteeing a degree programme.
- The funding can be granted in the maximum amount of CZK 250,000 for an approved programme. The funding can be primarily used for payment of salary costs of the research team; overhead costs are not considered eligible costs. The funding will be allocated after submission of the request for internal accreditation to the IEB. The total amount of funding is set by the Rector in accordance with the proposal by the Committee established in compliance with Article 5.
- The application on the appropriate form which is included in Annex 1 to this Decree is available on the website www.utb.cz / University / International / Support of International Cooperation.
- Applications (completed on prescribed forms) shall be delivered in writing to the TBU International Office. Applications for each component part shall be submitted collectively by the Vice-Dean in charge of internationalization, or by the Dean of the Faculty or the Director of the UNI.
- Unless in conflict with Article 6 of this Decree, optional co-funding by the relevant component parts using their sources of funding may be provided.
- It is necessary to prepare and submit a final report on the appropriate form within 15 days of submission of the request for internal accreditation of a joint degree programme to the IEB. The form, i.e. Annex 2 to this Decree, is available on the website www.utb.cz / University / International / Support of International Cooperation. The final report shall contain the results and fulfilment of the mobility goals. The defences of the final reports shall take place in front of a committee appointed by the TBU Rector. Final reports shall be submitted to the TBU International Office.
- A maximum of 2 applications can be submitted by a component part.

e) Support of organization of summer schools held at TBU in Zlín

- The term “summer school” refers to the organization of specialized courses held during summer months for no less than 5 days and attended in person by students at TBU. A

summer school may also be partially held in virtual form, with no limitations applicable to this section of the event. A summer school should also include a supporting (cultural) programme.

- The minimum number of summer school attendees is set at 10 students coming from foreign institutions. The total number of attendees is not limited and can be supplemented by TBU students and employees, or by employees of foreign institutions.
- Summer school attendees from among international students shall be registered in IS/STAG.
- The funding can be granted in the maximum amount of CZK 150,000 per summer school. The funding can be primarily used for payment of salary costs of the research team, teaching, accommodation and catering provided to the attendees primarily by the TBU Halls of Residence and Refectory, travel costs of the attendees and the supporting programme comprising various excursions. The total amount of funding shall be set by the Rector in accordance with the proposal by the Committee established in compliance with Article 5.
- Funding in the range of 70 – 100% of the maximum amount can only be allocated if no attendance fees are paid by the summer school attendees. In the event that funding in the range of 0 – 69% of the maximum amount has been allocated, it is allowed to charge fees associated with attendance at the summer school to the attendees.
- The application on the appropriate form which is included in Annex 1 to this Decree is available on the website www.utb.cz / University / International / Support of International Cooperation.
- Applications (completed on prescribed forms) shall be delivered in writing to the TBU International Office. Applications for each component part shall be submitted collectively by the Vice-Dean in charge of internationalization, or by the Dean of the Faculty or the Director of the UNI.
- Unless in conflict with Article 6 of this Decree, optional co-funding by the relevant component parts using their sources of funding may be provided.
- It is necessary to prepare and submit a final report on the appropriate form within 15 days of completion of the summer school. The form, i.e. Annex 2 to this Decree, is available on the website www.utb.cz / University / International / Support of International Cooperation. The final report shall contain the results and fulfilment of the mobility goals. The defences of the final reports shall take place in front of a committee appointed by the TBU Rector. Final reports shall be submitted to the TBU International Office.
- A maximum of 1 application can be submitted by a component part.

Article 5

Committee

- (1) The TBU Rector shall appoint an expert committee to evaluate applications and prepare recommendations on the allocation of funding. In accordance with this recommendation, the TBU Rector shall decide on the allocation of the funding.
- (2) The Committee shall be made up of representatives of the student and academic community, with at least one of its members being a TBU student. At the same time, more than half of its members shall be external members who are not TBU employees or students.
- (3) Details regarding the composition of the Committee will be made available before 15 January 2023 at www.utb.cz / University / International / Support of International Cooperation.
- (4) The evaluation criteria have been specified as follows:
 - Quality of the cooperating institution (according to international rankings such as THE, QS, for example) - weight: 30 %.

- Conformity with the TBU strategic aims. (<https://www.utb.cz/univerzita/uredni-deska/ruzne/strategicky-zamer>) - weight 30 %.
- Applicant's prerequisites for the fulfilment of the objectives set down (relevance of the application, current collaborations, applicant's prerequisites for proper implementation of the project) - weight 40 %.

Article 6
Eligible costs

- (1) Activities that have been/will be funded from other projects not allowing funding from multiple sources cannot be funded within the announced competition.
- (2) Routine activities, standard updates of degree programmes and common workplace equipment (e.g. purchase of literature) cannot be funded from the funds of the TBU PASSM intended for the competition).
- (3) Eligible costs must be of a non-investment character.

Article 7
Final provisions

- (1) This Decree shall apply only to this competition announced to be funded from the resources allocated to the PASSM.

Document version			
Date	Version	Changed	Description of change
9 November 2023	01	International Office	Creation of document