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Signature of authorized person:	Prof. Ing. Vladimír Sedlařík, Ph.D. m.p.

## **Article 1**

### **Introductory provisions**

This Rector's Decree regulates the rules and conditions for granting the Rector's Award for Excellent Educational Activities or for Extraordinary Results Achieved in the Area of Education (hereinafter referred to as "Rector's Award for Contributing to the Development of Education at TBU") by employees of Tomas Bata University in Zlín (hereinafter referred to as "TBU in Zlín").

## **Article 2**

### **Definition of the Eligibility Conditions for the Rector's Award for Contributing to the Development of Education at TBU**

- (1) The Rector's Award shall be presented for excellent educational activities or for extraordinary results achieved by employees in the area of education, who have contributed with their new approaches:
  - to the enhancement of the quality of teaching, or to
  - the introduction of innovative approaches to educational processes at TBU in Zlín, or to
  - an increase in the importance of the given sphere of education,
 (hereinafter referred to as "development activities").
- (2) The Rector's Award for Contributing to the Development of Education at TBU will be provided to the department of the Faculty or to the constituent part of the University Institute (hereinafter referred to as "constituent part/department", at which the employee/employees has/have implemented the development activities.
- (3) Development activities which were implemented by an employee or by employees one year before the submission of the nomination according to Article 3 of this Decree will be assessed.
- (4) The award-winning constituent part/department shall obtain a financial reward in the form of a financial contribution towards its further development/expansion in accordance with Article 4 of this Decree.

**Article 3**  
**Nominations for the Award**

- (1) A Call for the Submission of Nominations (hereinafter referred to as “Call”) shall be issued by the Rector regarding the submission of nominations. Nominations shall be submitted in writing via a form (hereinafter referred to as “nomination form”), whose template forms Appendix 1 to this Decree.
- (2) Other information or documents may be required by the Rector in the Call.
- (3) The Rector reserves the right to not present the Rector’s Award for Contributing to the Development of Education at TBU within the Call announced.
- (4) Nominations shall be submitted by the Dean/Director of the relevant component part on behalf of the component part.

**Article 4**  
**Granting of the Rector’s Award for Contributing to the Development of Education at TBU and  
Conditions for Granting of the Award**

- (1) The Rector’s Award for Contributing to the Development of Education at TBU shall be granted by the Rector in accordance with the assessment of the submitted nominations. A working team may be put together by the Rector for the purpose of the assessment.
- (2) A decision on the amount of the financial reward to be provided to the award-winning constituent part/department shall form part of the decision issued by the Rector.
- (3) The financial reward must be used by the award-winning constituent part/department to cover the eligible costs incurred by the given constituent part/department, with the exception of the following non-eligible costs:
  - a) overhead costs,
  - b) costs related to visits,
  - c) investment,
  - d) penalties and sanctions.
- (4) Eligible costs include particularly personal employee costs.
- (5) After the Rector’s decision on granting of the Award for Contributing to the Development of Education at TBU has been issued, the relevant component part shall request to be assigned a unique Work Breakdown Structure Component for the award-winning constituent part/department. Eligible costs incurred by the award-winning constituent part/department even before the granting of the Rector’s Award for Contributing to the Development of Education at TBU, provided that these comply with their purpose, namely further development of the award-winning constituent part/department, may be rebooked to the Work Breakdown Structure Component created for this specific purpose. The financial reward may be used by the award-winning constituent part/department to cover the eligible costs incurred in the calendar year in which it was provided.

- (6) The financial reward shall be transferred to the Work Breakdown Structure Component of the award-winning constituent part/department, and that by modification of the breakdown of financial resources allocated from the specified source of funding.

**Article 5**  
**Final provisions**

This Rector's Decree abrogates and replaces the Rector's Decree RR/14/2021.