

Code:	RR/1/2022
Category:	RECTOR'S DECREE
Title:	Work Pattern Applicable to TBU Employees after Receiving Vaccination against the COVID-19 Disease
Liability:	Tomas Bata University in Zlín
Issue date:	4 January 2022
Effective from:	5 January 2022
Issued by:	TBU Rector
Prepared by:	TBU Legal Services
In cooperation with:	
Pages:	1
Appendices:	0
Distribution list:	TBU employees
Signature of authorized person:	Prof. Ing. Vladimír Sedlařík, Ph.D., m.p

Article 1 Basic provisions

- (1) Rector of Tomas Bata University in Zlín (hereinafter referred to as “TBU Rector”) has issued this internal regulation with regard to the vaccination of employees of Tomas Bata University in Zlín (hereinafter referred to as “TBU”) against the COVID-19 disease caused by the SARS-CoV-2 coronavirus.

Article 2 Relaxed work pattern

- (1) A TBU employee who has booked a vaccination appointment against the COVID-19 disease is enabled, upon approval by his/her immediate superior, to take advantage of the so-called relaxed work pattern on the day following the day of vaccination.
- (2) The relaxed work pattern refers to taking a rest after the vaccination, taking into consideration the physical condition of the vaccinated employee, and that outside the place of work (usually at his/her place of residence).

Article 3 Request for a relaxed work pattern

- (1) To apply for a relaxed work pattern, the TBU employee shall use the “*ANNUAL LEAVE REQUEST FORM*”, on which he/she shall add the note “*vaccination – COVID-19*”. The completed form, along with a confirmation of the booked vaccination appointment or a confirmation of the vaccination carried out, shall be submitted by the employee to his/her immediate superior no later than on the day of vaccination.
- (2) The decision on vaccination and on a relaxed work pattern must not interfere with the normal operation of the relevant component part of TBU.