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Title:	Prevention of Spread of the COVID-19 Disease at TBU Constituent Parts
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Distribution list:	TBU employees
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PART ONE

Article 1 Basic provisions

- (1) Rector of Tomas Bata University in Zlín (hereinafter referred to as "TBU Rector") has issued this internal regulation with regard to the prevention of spread of the COVID-19 disease at TBU constituent parts.
- (2) TBU Rector has issued this internal regulation in accordance with the provisions of § 101 Act No. 262/2006 Coll., Labour Code, as amended (hereinafter referred to as the "Labour Code") and in accordance with extraordinary measures issued by the Ministry of Health and currently in force.

PART TWO EVIDENCE THAT TBU EMPLOYEES ARE FREE OF INFECTION

Article 2 Provision of evidence that employees are free of infection

- (1) TBU employees are required to provide evidence that they are free of infection to their superior.
- (2) Upon entry to a TBU constituent part, TBU employees are required to provide evidence that they are free of infection in any of the following manners:
 - a) By presenting a vaccination certificate (in order for the certificate to be valid, it is necessary that at least 14 days have elapsed since the vaccination regimen was completed).

- b) By presenting a certificate evidencing that he/she has already had the COVID-19 disease, and no more than 180 days have elapsed since the first positive PCR test result.
- c) By presenting a certificate of a negative result of the test carried out in a healthcare facility, i.e.:
 - i) A certificate of a negative result of an antigen test,
 - ii) A certificate of a negative result of a PCR test.
- d) By taking a self-test in connection with testing carried out directly at TBU (valid for 24 hours) in accordance with the instructions given by the senior executive at the relevant component part.

Article 3 **Certificate of a negative test result**

The duration of the validity of the certificate of a negative antigen test result and the certificate of a negative PCR test result shall be specified in the relevant extraordinary measure issued by the Ministry of Health.

Article 4 **Self-testing at TBU**

- (1) A TBU employee who is not able to provide evidence that he/she is free of infection in accordance with Article 2 Paragraph 2 Letter a) to c), is obliged to take a self-test directly at TBU.
- (2) The testing kit intended for self-testing shall be collected by the TBU employee at the reception of the relevant building, and he/she shall take a test at a site determined for this purpose, and shall follow the instructions specified in the instructions for use of the testing kit, or, if appropriate, follow the instructions given by the TBU employee in charge (hereinafter referred to as the “employee in charge”). The employee in charge shall be appointed by the Rector/Dean/Director/Head of the relevant component part.
- (3) The employee in charge shall issue a certificate of a negative test result to the TBU employee who has taken the test, with which the said TBU employee shall provide evidence that he/she is free of infection upon entry to other TBU premises. The duration of the validity of the certificate is 24 hours. The template of this certificate forms an appendix to this Decree (in Czech language only).
- (4) The certificate of a negative test result shall be submitted by the TBU employee to his/her immediate superior.
- (5) In accordance with the relevant extraordinary measure issued by the Ministry of Health, the employee in charge shall keep a record of the tests taken and of the employees who have taken a test, and that in hard copy form once per week; the record shall include the employee’s name, surname, component part and date.
- (6) The employee in charge shall keep a record of the date of the following test taken no sooner than seven calendar days after the last test was taken.

- (7) The template of the record in hard copy form forms an appendix to this Decree (in Czech language only).
- (8) The employee in charge shall hand over the record of the tests taken and of the employees who have taken a test in hard copy form for the past calendar month to the Bursar's office without undue delay after the end of the calendar month for which this record has been kept.

Article 5 **Self-test positive result**

- (1) In case of a positive result of the test carried out in accordance with Article 4, the TBU employee is obliged to immediately **leave the premises of TBU** and to notify his/her general practitioner of the positive result of the test without undue delay and follow his/her instructions.
- (2) At the same time, the TBU employee is obliged to inform his/her superior about the positive test result.

Article 6 **Protective respiratory equipment**

- (1) When moving around and staying in TBU buildings, TBU employees are obliged to wear protective respiratory equipment (covering nose and mouth), namely a respirator or similar protective equipment (without an exhalation valve) complying minimally with all technical conditions and requirements (for the product), including the filtration efficiency of at least 94 % in accordance with the relevant standards (hereinafter referred to "protective respiratory equipment").
- (2) The obligation specified in the previous Paragraph does not apply to the TBU academic staff within their educational activity whose nature does not allow the use of protective equipment (physical training, singing or playing wind and brass instruments, in particular) provided that the academics maintain a distance of no less than 1.5 metres between themselves and other persons or they have been vaccinated against the COVID-19 disease and no less than 14 days have elapsed since the completion of the vaccination regimen according to the Summary of Medicinal Product Characteristics.
- (3) Furthermore, the obligation specified in Paragraph 1 does not apply to TBU employees acting as examiners provided that all persons maintain a distance of no less than 1.5 metres between one another.
- (4) Furthermore, the obligation specified in Paragraph 1 does not apply to TBU employees during the period during which the person performs work at the workplace when this activity is performed at one place without the presence of another person and also if there is more than one employee present at one TBU constituent part/workplace provided that all persons maintain a distance of no less than 1.5 metres between one another.

- (5) Furthermore, the obligation specified in Paragraph 1 does not apply to persons performing a work of art (e.g. a theatrical, dancing or musical performance), persons giving lectures and persons participating in the creation and production of audiovisual work or programme.

Article 7 **Visits to TBU**

- (1) Third parties entering TBU premises are required to provide evidence that they are free of infection in a manner specified in Article 2 Paragraph 2 Letter a) to c) and to wear protective respiratory equipment during the entire time of their stay inside TBU buildings.
- (2) Third parties are required to provide evidence that they are free of infection at the reception of the building.
- (3) Third parties will not be allowed to enter the building unless they provide evidence that they are free of infection.

Article 8 **TBU Halls of Residence and Refectory**

- (1) The operation of the TBU Halls of Residence and Refectory shall adhere to the terms and conditions specified in the relevant extraordinary measure issued by the Ministry of Health of the CR and in the relevant Decree issued by the Director of HRR.

Article 9 **TBU students**

- (1) TBU students shall adhere to a separate Decree issued by the TBU Rector.

Article 10 **Final provisions**

- (1) In addition to the above-mentioned requirements, TBU employees are obliged to observe other requirements specified in the relevant extraordinary measures issued by the Ministry of Health of the CR (social distancing, sanitization and other hygiene measures).
- (2) The extraordinary measures issued by the Ministry of Health of the CR and currently in force are available on the website:
<https://koronavirus.mzcr.cz/category/mimoradna-opatreni/>.
- (3) This Rector's Decree abrogates the Rector's Decree No. RR/33/2021 and shall be in force until further notice.