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Distribution list:	TBU Employees, TBU Students, External Employees
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PART ONE

Article 1 Basic provisions

- (1) Rector of Tomas Bata University in Zlín (hereinafter referred to as “TBU Rector”) has issued this internal regulation with regard to the outbreak of the COVID-19 disease and following the normative acts issued by the relevant public sector administration authorities of the Czech Republic.

PART TWO TEMPORARY RESTRICTIONS AT TBU

Article 2 Extraordinary measures

- (1) In compliance with the normative acts issued by the relevant public sector administration authorities of the Czech Republic, extraordinary measures have been imposed until further notice, which put restrictions on free movement and stay of all persons anywhere outside the place of residence without respiratory protective equipment (covering nose, mouth), such as respirator, face mask, mouthpiece, headscarf, scarf or other protective equipment which prevents the spread of droplets in all TBU buildings and in their immediate surroundings.
- (2) These measures do not apply to cases listed on the webpage www.utb.cz/koronavirus, which are in conformity with the normative acts currently in force and issued by the relevant public sector administration authorities of the Czech Republic.

- (3) Physical presence of persons in TBU premises is allowed only upon fulfilment of the following conditions:
- The person is free of acute health problems indicating a viral infectious disease (e.g. fever, cough, shortness of breath, sudden loss of taste and sense of smell, etc.).
 - At the entrance to a TBU building, the person sanitizes his/her hands.
 - The person has respiratory protective equipment (face mask, scarf, headscarf, respirator, mouthpiece), which he/she wears in TBU premises in accordance with the resolution issued by the Government of the Czech Republic.
 - The person is not in quarantine at the given time.
 - The student provides a written declaration of honour (Appendix 1 and Appendix 2 in the English version) on the absence of symptoms of a viral infectious disease during the previous two weeks prior to first entering the TBU premises, which he/she submits to the relevant Student Affairs Office.
 - The person participating in admission procedure submits a written declaration of honour (Appendix 1 and Appendix 2 in the English version) on the absence of symptoms of a viral infectious disease during the previous two weeks.

PART THREE MEASURES ADOPTED AT TBU

Article 3 TBU Employees and TBU External Employees

- (1) International business travels of TBU employees and TBU external employees are permitted to countries of the Schengen Area which are classified as countries with a **low risk** (coloured in green) **of transmission of the COVID-19 infection** as of the scheduled departure date in accordance with the current list issued by the Ministry of Health of the Czech Republic and available on the webpage www.utb.cz/koronavirus, and that on conditions specified in relevant legal regulations.

In the event that an international business travel has been permitted and the situation in the transit and/or destination country deteriorates as of the date of the scheduled departure (i.e. the country will be newly classified as a country with a medium risk – marked in orange – or as a country with a high risk of transmission of infection – marked in red), the superior is obliged to cancel the business travel. Expenses related to such a business travel shall be charged to the account of the component part which the relevant TBU employee or TBU external employee is affiliated with.

- (2) Persons aged 60 and over as well as persons suffering from chronic illnesses or an immune deficiency (confirmed by a medical certificate issued by a physician) may ask their superior (Rector/Dean/Director/Head of the relevant component part) for an adjustment of work in order to minimize the risk of transmission of the disease.

Article 4 Guests from abroad

Arrivals of guests (EU citizens and foreigners who have been granted the legal status of a long-term resident of an EU member state) are permitted from countries of the Schengen

Area that are classified as countries with a **low risk** (coloured in green) **of transmission of the COVID-19 infection** as of the scheduled arrival date in accordance with the current list issued by the Ministry of Health of the Czech Republic and available on the webpage www.utb.cz/koronavirus.

In the event that the situation in the country of departure and/or transit country deteriorates as of the date of the scheduled arrival of the guest (i.e. the country will be newly classified as a country with a medium risk – marked in orange – or as a country with a high risk of transmission of infection – marked in red), the superior (Rector/Dean/Director/Head of the relevant component part) to whose component part the arrival has been permitted, is obliged to cancel the arrival.

Article 5 Students

- (1) TBU students are permitted to participate in mobility abroad on condition that the outgoing students comply with all measures currently in force which have been imposed by the competent public sector administration authorities in the Czech Republic and abroad.
- (2) Arrivals of international students to TBU are permitted on condition that the incoming students comply with all measures currently in force which have been imposed by the competent public sector administration authorities in the Czech Republic.

Article 6 Halls of Residence and Refectory

- (1) TBU Rector limits the operation of the TBU Refectory as follows:

U2 – Opening hours changed – open from 8:00 to 13:00
U4 – Opening hours changed – open from 11:00 to 13:00 including the collection of packed meals
U5 – Opening hours changed – open from 11:00 to 13:00
U13 – Closed until further notice.
- (2) Employees of TBU are recommended to order a delivery of packed meals according to the instructions given by the Director of the Halls of Residence and Refectory (<https://kmz.utb.cz/aktuality-akce/objednavkovy-system/>).

PART FOUR Final provisions

- (1) The presence of TBU academics and researchers at the workplace, the performance of their independent scientific, research, development and innovation, artistic or other creative activities shall not be affected by this Decree. Academics and researchers are obliged to be present at a constituent part of TBU (hereinafter also referred to as “employer”) or at any other place agreed upon in cases stipulated by the employer in compliance with the Labour Code. This regulation similarly applies to the non-academic staff of TBU.
- (2) This Rector’s Decree abrogates the Rector’s Decree No. RR/20/2020 and is valid until further notice.