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Title:	Temporary Suspension of Classes at Tomas Bata University in Zlín
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Issued by:	TBU Rector
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Distribution list:	TBU Employees, TBU Students, External Employees
Signature of authorized person:	

PART ONE

Article 1 Basic provisions

- (1) Rector of Tomas Bata University in Zlín (hereinafter referred to as “TBU Rector”) has issued this internal regulation with regard to the risk of spread of the COVID-19 disease.

PART TWO

Article 2 Extraordinary measure

- (1) In compliance with the extraordinary measures adopted by the Ministry of Health, a ban on physical presence of students of Tomas Bata University in Zlín (hereinafter referred to as “TBU”) in classes scheduled to be attended in person has been imposed until further notice (in the full-time as well as part-time mode of study), and that regularly and in groups (e.g. in the form of lectures, seminars, group laboratory activities, etc.) and also examinations, if these are organized to be taken collectively.
- (2) The extent and manner of classes and of self-study have been determined by the Deans of the individual Faculties of TBU. In case of course units identified in the accreditation file as course units providing a theoretical basis and as course units offering specialist knowledge as well as course units that are part of topics for final state examinations, it is recommended that classes are offered using the Microsoft Teams tool.

Article 3 Exemptions

- (1) Students in their final year of study are allowed to be present on TBU premises for the following purposes only:
 - Tutorials or individual examinations, with the presence of no more than 5 persons allowed.
 - Making of laboratory measurements, finalization of experimental and artistic projects, particularly implemented in connection with writing of academic qualification theses by students in Bachelor's, Master's, follow-up Master's or doctoral programmes, with the presence of no more than 5 persons allowed.
 - Clinical and practical classes, practical training.
- (2) Students mentioned in the previous Paragraph are allowed to be present on TBU premises for the purposes given in the previous Paragraph only upon fulfilment of the following conditions:
 - The student is free of acute health problems indicating a viral infectious disease (e.g. fever, cough, shortness of breath, sudden loss of taste and sense of smell, etc.).
 - At the entrance to the room where the examination is scheduled to take place, the student sanitizes his/her hands.
 - The student has respiratory protective equipment (face mask, scarf, headscarf, respirator, mouthpiece), which he/she wears.
 - The student is not in quarantine at the given time.
 - The student submits a written declaration of honour (Appendix 1) on the absence of symptoms of a viral infectious disease during the previous two weeks.
- (3) Students of non-medical healthcare specializations are allowed to take their practical training in hospitals and in other healthcare facilities only in accordance with a written agreement concluded between the relevant organization/institution and TBU.
- (4) The extent and manner of the above-mentioned types of tuition shall be determined by the Deans of the individual TBU Faculties.

Article 4 Library

- (1) The TBU Library is open exclusively for the purposes of individual lending and returning of study-related books. Books for lending must be ordered in advance, and that electronically via the e-mail address: knihovna@utb.cz. For returning of books, it is advisable to use the self-service book return machine situated on the first floor of the U13 building.
- (2) Printing of academic qualification theses has been ensured in the online mode.

Article 5
Halls of Residence and Refectory

- (1) Persons not accommodated in the given building shall not be permitted to enter the respective Residence Hall of TBU.
- (2) TBU Rector limits the operation of the TBU Refectory as follows:

U2 – Closed until further notice
U4 – Opening hours changed – open from 11:00 to 13:00
U5 – Opening hours changed – open from 11:00 to 13:00
U13 – Closed until further notice
- (3) Employees of TBU are recommended to order a delivery of packed meals according to the instructions given by the Director of the Halls of Residence and Refectory (<https://kmz.utb.cz/aktuality-akce/objednavkovy-system/>).

Article 6
Communication between students and TBU

- (1) TBU Rector orders students to communicate with TBU only by phone or by e-mail.

PART THREE
Final provisions

- (1) The presence of academics and researchers at the workplace, the performance of their independent scientific, research, development and innovation, artistic or other creative activities shall not be affected by this Decree. Academics and researchers are obliged to be present at a constituent part of TBU (hereinafter also referred to as “employer”) or at any other place agreed upon in cases stipulated by the employer in compliance with the Labour Code. This regulation similarly applies to the non-academic staff of TBU.
- (2) This Rector’s Decree abrogates the Rector’s Decree No. RR/8/2020 and is valid until further notice.

Appendix 1

**DECLARATION OF HONOUR
ON ABSENCE OF SYMPTOMS OF A VIRAL INFECTIOUS DISEASE**

I, the undersigned,.....

(First name, surname)

Date of birth:

Permanent place of residence:.....

hereby declare that I do not display symptoms of a viral infectious disease, and that I experienced no such symptoms (e.g. fever, cough, shortness of breath, sudden loss of taste and sense of smell, etc.) during the last two weeks.

I am aware of the legal consequences that may arise if this statement is not true.

In

Date:

.....

Signature