

**Board of Governors, Tomas Bata University in Zlín**  
**Minutes of 35<sup>th</sup> Board Meeting**  
**Held in Zlín on 25 April 2016**

**Present:**

Ing. Eva Bartoňová, PaedDr. Alena Gajdůšková, Ing. Libor Láznička, Ph.D., PhDr. Irena Ondrová, Ing. Michaela Šojdřová, Prof. Ing. Jaromír Veber, CSc., doc. Ing. Jiří Volf, CSc.

**Excused:** Sonja Bata, Libor Lukáš

**Also present, on behalf of Tomas Bata University in Zlín (hereinafter referred to as TBU):**

Prof. Ing. Petr Sáha, CSc.	Rector
RNDr. Alexander Černý	Bursar
doc. Ing. Anežka Lengálová, Ph.D.	Dean of the FHS
doc. Ing. David Tuček, Ph.D.	Dean of the FaME
Ing. Andrea Kadlčíková	Director of Marketing and Communications of TBU

The following agenda was proposed for the 35<sup>th</sup> meeting of the TBU Board of Governors (hereinafter referred to as “BG”):

**Agenda:**

1. Opening
2. Report on the execution of resolutions adopted at the last meeting
3. Election of the Chairperson and Deputy Chairperson of the TBU Board of Governors
4. Discussion on the TBU Annual Activity Report 2015
5. Discussion on the implementation of the TBU Institutional Plan for 2015
6. Opinion of the Board as to the financial investment in the TBU Nursery School
7. Discussion on the TBU Annual Economic Report 2015
8. Information on the TBU Budget 2016
9. Miscellaneous
10. Closing

**Agenda Item 1 – Opening**

The meeting was opened by Ing. Libor Láznička, Ph.D., Chairperson of the Board. Prof. Sáha presented doc. David Tuček, the newly elected Dean of the Faculty of Management and Economics, to the Board Members, who wished doc. Tuček a lot of success. The proposed agenda of the 35<sup>th</sup> Board meeting was unanimously approved by all members of the Board of Governors. PaedDr. Alena Gajdůšková, Deputy Chairperson of the Board, was asked to verify the minutes of the 35<sup>th</sup> meeting and agreed to do so.

**Agenda Item 2 - Check on the execution of resolutions adopted at the last meeting**

After checking the resolutions adopted at the 34<sup>th</sup> Board meeting, the Board stated that all tasks arising from resolutions adopted at the previous meeting of the Board had been fulfilled. It was agreed upon that, in accordance with the Board members’ wish, a new concept of language tuition at TBU and a system for management of human resources would be presented within the agenda item “Miscellaneous”. The issue of internal evaluation of quality will be discussed at the next meeting of the BG.

**Agenda Item 3 - Election of the Chairperson and Deputy Chairperson of the TBU Board of**

## **Governors**

The election of the Chairperson and Deputy Chairperson of the TBU Board of Governors was held in compliance with the Statute of the TBU Board of Governors. The names of the following members of the Election Committee were drawn from the ballot box: Ing. Šojdrová and doc. Volf.

Ing. Libor Láznička, Ph.D. was nominated as a candidate for the post of the Chairperson of the BG and accepted the candidacy. In the following secret ballot, Ing. Libor Láznička, Ph.D. received 6 votes cast by the present Board members; one of them refrained from voting.

PaedDr. Alena Gajdůšková was nominated as a candidate for the post of the Deputy Chairperson of the BG and accepted the candidacy. In the following secret ballot, PaedDr. Alena Gajdůšková received 6 votes cast by the present Board members; one of them refrained from voting.

Ing. Libor Láznička, Ph.D., Chairperson of the BG, and PaedDr. Alena Gajdůšková, Deputy Chairperson of the BG, will continue to hold their posts during their second term of office.

## **Agenda Item 4 - Discussion on the TBU Annual Activity Report 2015**

Prof Sáha, Rector of TBU, presented the TBU Annual Activity Report 2015 to the Board members. He informed the Board members about the area of pedagogy, in particular about the development of the number of students, as well as about international relations and about science and research. He also mentioned significant awards received by TBU students and staff last year. He emphasized the positions held by TBU in international rankings: QS University Rankings EECA 2015 (Top 150 feature 10 Czech universities) – 92<sup>nd</sup> position; SCIMAGO Institutions Ranking – rank 1480. In the evaluation made by the TÝDEN journal, the Faculty of Management and Economics occupied the third position among Czech faculties of economics, and the Faculty of Multimedia Communications was ranked second among faculties of arts.

## **Agenda Item 5 - Discussion on the implementation of the TBU Institutional Plan for 2015**

9 projects received support from the Institutional Plan of TBU for 2015: Development of internationalization, improvement in language skills of employees, development of internal and external quality of TBU, support of cooperation with business, increase in the competitiveness of TBU in the international environment, development of information and communication technologies, programme aimed to support marketing activities, development of student counselling with the emphasis on an increase in graduate employability, support of activities carried out by the Bata Information Centre. It was stated that all aims of the Institutional Plan had been fulfilled in terms of material and financial requirements. The Institutional Plan was drawn up in compliance with the Strategic Plan for Education, Science, Research, Development, Innovation, Art and Other Creative Activities of Tomas Bata University in Zlín for 2011 – 2015 and with the Update thereof for 2015.

## **Discussion:**

During the discussion, the Board members showed their interest in the following topics:

- Which foreign languages, besides English, are taught at TBU – German, Russian, French, Spanish, Chinese
- Foreign language education of academic staff – they can attend courses of different levels
- Interconnection between the Technology Innovation Centre and TBU - 50% is owned by the University and 50% by the Regional Office of the Zlín Region.
- Decrease in the number of students at TBU – is due to the demographic development but has been also influenced by the funding rules for higher education institutions applied by the Ministry of Education during the last five years. The Board discussed the possibilities of a modification of the state budget (Chapter of the Ministry of Education, Youth and Sports), emphasizing an increase in the financial resources to be allocated to public higher education institutions.

The Board members recommended supporting the sphere of Lifelong Learning at TBU.

### **Agenda Item 6 - Opinion of the Board as to the financial investment in the TBU Nursery School**

Dr. Černý asked the Board of Governors for a prior written consent to a financial investment in the TBU Nursery School registered as a legal entity for 2016, amounting to no more than CZK 500 thousand.

#### **Discussion:**

During the discussion, the Board members showed their interest in the following topics:

- Tuition fee in the TBU Nursery School – the monthly fee amounts to CZK 1,000 per child whose parents/grandparents work or study at TBU, without the catering fee. Children of other parents have to pay a monthly fee of CZK 1,500 per child, without the catering fee.
- Financial support by the Municipal Authority of Zlín – there is no financial contribution to the running costs of the TBU Nursery School paid by the Municipal Authority of Zlín.

### **Agenda Item 7 - Discussion on the TBU Annual Economic Report 2015**

#### **Agenda Item 8 - Information on the TBU Budget 2016**

RNDr. Černý, TBU Bursar, informed the Board members about the Annual Economic Report 2015 and of the TBU Budget for 2016.

#### **Discussion:**

During the discussion, the Board members were interested in a comparison of income and expenses of TBU in the period from 2014 and 2015 and in the expected net income in 2016.

#### **Voting on resolutions**

##### **Resolution No. 1/35**

**The TBU Board of Governors gave its consent to the TBU Annual Activity Report 2015 and to the Annual Economic Report 2015.**

Out of seven TBU BG members present, seven members voted for the Resolution No. 1/35; nobody refrained from voting.

##### **Resolution No. 2/35**

**The TBU Board of Governors has been informed about the assessment of the Institutional Plan of Tomas Bata University in Zlín for 2015 and states that all the aims assessed have been duly fulfilled in accordance with the instructions given by the provider.**

Out of seven TBU BG members present, seven members voted for the Resolution No. 2/35; nobody refrained from voting.

##### **Resolution No. 3/35**

**The TBU Board of Governors gives its prior written consent to the financial contribution to the TBU Nursery School registered as a legal entity (contribution to cover the a part of the running costs in 2016) amounting to no more than CZK 500,000, in compliance with § 15 Paragraph 1 Letter d) of the Higher Education Act.**

Out of seven TBU BG members present, seven members voted for the Resolution No. 3/35; nobody refrained from voting.

##### **Resolution No. 4/35**

**The TBU Board of Governors discussed and gave its consent to the TBU Budget for 2015.**

Out of seven TBU BG members present, seven members voted for the Resolution No. 4/35; nobody refrained from voting.

**Resolution No. 5/35**

**The TBU Board of Governors recommended the TBU Management to negotiate financial support for the TBU Nursery School with representatives of the Municipal Authority of Zlín.**

Out of seven TBU BG members present, seven members voted for the Resolution No. 5/35; nobody refrained from voting.

**Agenda Item 9 - Miscellaneous**

Doc. Lengálová presented a new concept of language tuition at TBU aimed at training of graduates employable on the international labour market. Graduates are expected to be able to communicate in English in their specialization, i.e. have the B2 (Bc.), B2+ (Mgr.) and C1 (Ph.D.) proficiency in English.

Prof. Sáha informed the Board members on human resource management of TBU.

TBU works on the creation of a personnel structure which will be competitive in a global concept.

Prof. Sáha presented the personnel structure of TBU and informed the Board members about personnel marketing, assessment, motivation and development of staff.

**Discussion:**

During the discussion, the Board members were interested in the performance assessment of staff, in its influence on the staff salary and in personal performance components of salaries.

**Agenda Item 10 - Closing**

Ing. Láznička, Ph.D., Chairperson of the Board, thanked all members for their active attendance and closed the meeting. Ing. Bartoňová thanked Prof. Sáha and his team for an excellent organization of the the Board meeting.

Ing. Libor Láznička, Ph.D.  
Chairperson of TBU BG

PaedDr. Alena Gajdůšková  
Deputy Chairperson of TBU BG  
Verifier of the Minutes

Zlín, on 28 April 2016

Minutes taken by: Mgr. Jana Brázdilová