

Board of Governors, Tomas Bata University in Zlín
Minutes of 31st Board Meeting
Held in Zlín on 25 April 2014

Present:

Ing. Michaela Šojdrová, PhDr. Irena Ondrová, Mr. Libor Lukáš, Mrs. Sonja Bata, Dr.h.c., PaedDr. Alena Gajdušková, Ing. Libor Láznička, Ph.D., Ing. Eva Bartoňová, doc. Ing. Jiří Volf, CSc.

Excused: Ing. Josef Kubiček

Also present, on behalf of Tomas Bata University in Zlín (hereinafter referred to as TBU):

Prof. Ing. Petr Sába, CSc.	Rector
RNDr. Alexander Černý	Bursar
Ing. Alena Macháčková, CSc.	Chairperson of the TBU Academic Senate

The following agenda was proposed for the 31st meeting of the TBU Board of Governors (hereinafter referred to as “BG”):

1. Opening
2. Report on the execution of resolutions
3. Discussion on the TBU Annual Activity Report 2013
4. Discussion on the implementation of the TBU Institutional Development Plan for 2013
5. Opinion of the Board as to the financial contribution for the TBU Nursery School
6. Discussion on the TBU Annual Economic Report 2013
7. Information on the TBU Budget 2014
8. Election of the Chairperson and Deputy Chairperson of the TBU Board of Governors
9. Miscellaneous
10. Termination

Agenda Item 1 – Opening

The meeting was opened by Ing. Michaela Šojdrová, Chairperson of the Board. She welcomed all members present and said that the Board constituted a quorum. She proposed to move the Agenda Item No. 8 – Election of the Chairperson and Deputy Chairperson of the TBU Board of Governors – to the third place on the agenda. The proposed agenda of the 31st Board meeting was approved by all members of the Board of Governors including the mentioned alteration. PhDr. Irena Ondrová, Deputy Chairperson of the Board, was asked to verify the minutes of the 31st meeting and she agreed to do so.

Agenda Item 2 - Report on the execution of resolutions

Ing. Michaela Šojdrová said that the resolutions adopted at the last meeting did not require any subsequent activities.

Agenda Item 3 - Election of the Chairperson and Deputy Chairperson of the TBU Board of Governors

Due to the fact that the mandate of Ing. Šojdrová as the Chairperson of the TBU BG and the mandate of PhDr. Ondrová as the Deputy Chairperson of the TBU BG would expire on 26 April 2014, the agenda of the 31st meeting of the TBU BG included the election of the Chairperson and the Deputy Chairperson of the TBU BG.

Out of 9 members of the Board, 8 members were present. A two-third majority of all members of the

TBU Board of Governors was present, i.e. the requirement necessary to be met for the election to be valid was fulfilled.

Ing. Michaela Šojdrová, Chairperson of the Board, started the election and drew the names of two members of the Election Committee. The names of the following members of the Election Committee were drawn from the ballot box: Ing. Libor Láznička, Ph.D. and PhDr. Irena Ondrová.

The members of the Board were asked to nominate their candidates for the post of the Chairperson of the TBU BG. As Ing. Libor Láznička, Ph.D. was nominated as a candidate and accepted the candidacy, Ing. Šojdrová drew the name of another member of the Election Committee from the ballot box, namely doc. Jiří Volf, who organized the election.

The name of the only candidate nominated for the post of the Chairperson of the TBU Board of Governors, Ing. Libor Láznička, Ph.D., was put on the list of candidates and, subsequently, named on the ballot papers.

In the following secret ballot Ing. Libor Láznička, Ph.D. received 7 votes and was thus elected the Chairman of the TBU BG. One vote was invalid.

Doc. Jiří Volf asked the Board members to nominate their candidates for the post of the Deputy Chairperson of the TBU BG. PaedDr. Alena Gajdůšková was nominated and accepted the candidacy. Her name was put on the list of candidates and, subsequently, named on the ballot papers.

In the following secret ballot PhDr. Alena Gajdůšková received 7 votes and was thus elected the Deputy Chairperson of the TBU BG. PhDr. One vote was invalid.

Ing. Michaela Šojdrová thanked the Election Committee for a smooth organization of the election and congratulated the newly elected Chairman and Deputy Chairperson.

Prof. Sába thanked Ing. Michaela Šojdrová and PhDr. Irena Ondrová for the work which both of them did to the benefit of Tomas Bata University when holding their posts. The remaining Board members also expressed their gratitude.

Agenda Item 4 - Discussion on the TBU Annual Activity Report 2013

Prof. Sába informed the Board members about the general outline of the Annual Activity Report 2013 recommended by the MEYS and also provided information about the development at TBU in the past year. He said that the proposed text of the document was discussed by the TBU Academic Senate at its regular meeting held on 8 April 2014. The Legislation Committee of the TBU Academic Senate made comments on the text of the Annual Activity Report in the first round of comments on 15 April 2014. The proposed alterations were accepted and included in the text. The TBU Academic Senate will vote on the approval of the proposal at its regular meeting held on 6 May 2014.

Agenda Item 5 - Discussion on the implementation of the TBU Institutional Development Plan for 2013

Prof Sába informed the Board members about the implementation of the TBU Institutional Development Plan for 2013. The following seven projects were allocated funding: Development of internationalization, improvement in language skills of employees, support of Ph.D. students in their final year of study and of postdoctoral employees, development of information & communication technologies, support of marketing activities, career counselling (Job Centre), enhancement and improvement in the quality of information resources available in the TBU Library.

The allocated capital and current resources were spent in compliance with the Institutional Development Plan. The success rate in the fulfilment of the indicators set was 77 %.

Agenda Item 6 - Opinion of the Board as to the financial contribution for the TBU Nursery School

Prof. Sába informed the Board members about the budget of the TBU Nursery School and explained the necessity to provide the Nursery School with a financial contribution amounting to no more than CZK 1,080,000 from the TBU Budget for 2014 (from resources obtained through supplementary activities).

Discussion:

The Board members recommended the TBU Management to negotiate with representatives of towns and villages on financial support for the TBU Nursery School, as the Nursery School is of big importance not only for the University itself but also especially for those towns and villages which receive financial support from the state intended for this type of activities.

Agenda Item 7 - Discussion on the TBU Annual Economic Report 2013

Dr. Černý informed the Board members about the financial management of TBU in 2013.

PhDr. Alena Gajdůšková left the meeting.

Discussion:

The Board members were surprised by the restrictive policy adopted by the MEYS as regards the reduction in the number of funded students. They showed interest in the employability of TBU graduates with regard to the fact that the graduate employability is one of indicators used for the evaluation of the University and an important parameter for the setting of the amount of financial contribution given by the MEYS. Prof. Sába said in reaction to the comments that the data on the numbers of unemployed graduates provided by the MEYS differ from the data provided by the Employment Office. Therefore, it is difficult to understand which of the data are correct. TBU has established its own Job Centre, which provides counselling services and job search assistance to TBU students.

The Board members were also interested in information about revenues from contract research and licence agreements, and about trends for the next periods. Prof. Sába said that, thanks to projects such as CEBIA-Tech, the Centre of Polymer Systems and the ICT Technology Park, a significant increase in financial resources can be expected.

Resolution No. 1/31

The TBU Board of Governors gave its consent to the TBU Annual Activity Report 2013 and to the TBU Annual Economic Report 2013.

Out of seven TBU BG members present, seven members voted for the Resolution No. 1/31.

Resolution No. 2/31

The TBU Board of Governors has been informed about the assessment of the Institutional Development Plan of Tomas Bata University in Zlín for 2013 and states that all the aims assessed have been duly fulfilled in accordance with the instructions of the provider. The success rate in the fulfilment of the indicators set was 77 %.

Out of seven TBU BG members present, seven members voted for the Resolution No. 2/31.

Resolution No. 3/31

In compliance with § 15 Paragraph 1 Letter d) of the Higher Education Act, the TBU Board of Governors gives its prior written consent to the financial contribution (contribution to cover the a part of the running costs in 2014) amounting to no more than CZK 1,080,000 to the TBU Nursery School registered as a legal entity.

Out of seven TBU BG members present, seven members voted for the Resolution No. 3/31.

Agenda Item 7 - Information on the TBU Budget 2014

RNDr. Černý, TBU Bursar, informed the Board members about the TBU Budget for 2014.

L. Lukáš asked about the manner how other (also the University's own) revenues of the University are specified in the Budget. Dr. Černý replied that the budget of a higher education institution (approved by the Academic Senate) has to have a prescribed structure. This refers in particular to the internal allocation of state subsidies, grants and contributions. Subsidies (in particular investment resources) for the period from 2011 to 2015 are listed in a separate document entitled "Financial Strategy for Construction and Projects until 2015". This document will be sent to the Board members in electronic form. At the next meeting of the Board, the TBU Budget 2014, the Financial Strategy for Construction and Projects until 2015 and the budgets for other (non-investment) projects will be presented in detail. In addition, the expected development trends will be presented.

Resolution No. 4/31

The TBU Board of Governors gave its consent to the presented TBU Budget for 2014.

Out of seven TBU BG members present, six members voted for the Resolution No. 4/31, one member refrained from voting.

Agenda Item 8 - Miscellaneous

Ing. Alena Macháčková, Chairperson of the TBU Academic Senate, informed the Board members about the upcoming election of a candidate to be appointed as the Rector of TBU and said that, in accordance with the Election Rules and Rules of Procedure of the TBU AS, all Board members are entitled to nominate a candidate. They will be sent an official letter containing the instructions.

Agenda Item 9 - Termination

Ing. Šojdrová thanked all members of the TBU BG for their cooperation during her term of office. PhDr. Irena Ondrová also expressed her gratitude. Both Ing. Šojdrová and PhDr. Ondrová emphasized that the activities of the Board of Governors are of major importance for the activities of the University. Both of them wished Ing. Láznička, the newly elected Chairman of the Board, and PaedDr. Alena Gajdůšková, the newly elected Deputy Chairperson, all the best for their upcoming work to the benefit of TBU.

Ing. Michaela Šojdrová thanked all members for their attendance and terminated the meeting.

PhDr. Irena Ondrová
Deputy Chairperson of TBU BG

Ing. Michaela Šojdrová
Chairperson of TBU BG

Zlín, on 25 April 2014

Minutes taken by: Ing. Andrea Kadlčíková